

Letter 1

To the Accounts Department

Company Name
Company Address
Your Address
Date

Request to Credit my payments to my new Ulster Bank Account

Dear Sir/Madam

Please arrange for my/our _____ payments to be
paid to my/our new Ulster Bank account, with effect from
_____ (date), as detailed below:

Name								
Reference Number								
Branch								
Account No								
Sort Code	9	8						
BIC	U	L	S	B	I	E	2	D
IBAN								

Thank you.

Yours faithfully

Your signature
Your name printed
Second signature
Second name printed